



Registration for UW Employees Impacted by Layoffs and Furloughs

Please complete this form to register for the POD courses below. **UW employees in active LAYOFF or FURLOUGH STATUS (must have already received letter), are eligible for fee-exempt and fee-reduced course registration**, on a space-available basis. Confirmation, including class location, will be sent prior to the class start date.

Questions? Call 206-543-1957 or email pod@uw.edu

Name:

Box Number/Address:

Job Title:

Work Phone:

Department/Org:

Home Phone:

UW Net ID:

Email Address:

Employee Identification Number (EID)*:

SPRING 2025 REGISTRATION FOR FEE-EXEMPT & REDUCED-FEE COURSES

NOTE: THIS FORM IS REQUIRED FOR FEE EXEMPTION/REDUCTION; PLEASE ATTACH A COPY OF YOUR OFFICIAL LAYOFF OR FURLOUGH NOTICE.

For course descriptions, see the POD online course catalog at <https://ucs.admin.uw.edu/pod/>.

FEE-EXEMPT courses are FREE for UW employees in layoff/furlough status. Check box/es to select course/s.

LIVE ONLINE CLASSES

Learning to Lead, Q0200, Tues & Thurs/May 6 & 8, REGISTRATION CUTOFF: May 1

SELF-PACED ONLINE CLASSES

Goal Setting for Success, QA001, Ongoing starting Mon/Apr 7

HYBRID CLASSES

Navigating Copilot Chat, Q1960, Tues/Apr 22, REGISTRATION CUTOFF: Apr 17

FEE-REDUCED courses cost \$25 each. Check box/es to select course/s, and staple your check to this form.

LIVE ONLINE CLASSES

Training, Coaching, and Mentoring for Success, Q0331, Tues/Apr 29, REGISTRATION CUTOFF: Apr 24

Multi-Generational Workplace, Q0730, Tues & Thurs/May 20 & 22, REGISTRATION CUTOFF: May 15



Eligibility Information All other POD courses are open to employees separated through layoff for up to six months after their layoff date; regular fees apply.

Disability Information POD's programs and services are intended to be inclusive and accessible. If you have any need or concern at any time, please contact us. For accommodation requests connected to a disability or health condition, contact us at least two weeks in advance or as soon as possible. Accommodation falling outside the scope of POD's capabilities will be escalated to the Disability Services Office.

PLEASE RETURN THIS FORM WITH A COPY OF YOUR OFFICIAL LAYOFF NOTICE (AND COURSE PAYMENT, IF APPLICABLE) TO:

pod@uw.edu - 206-543-1957

Upcoming Quarters Updates to this form are made quarterly. For updates, please visit our website at <http://hr.uw.edu/pod/courses-and-workshops/layoff-training/> or email pod@uw.edu.