To: Employees in the unit/organization
From: Chair/Dean/Director
Subject line: 2022 UW Combined Fund Drive

Dear Colleagues,

(Name of department) is participating in the [UW Combined Fund Drive (UWCFD)](https://hr.uw.edu/cfd/), our annual workplace giving campaign and I invite you to get involved in this year’s campaign too.

**Why participate in the UW Combined Fund Drive?**

* Nonprofits appreciate workplace giving programs because they are one of the most inexpensive forms of fundraising and a significant source of income. In addition, it is often easier for donors to give smaller amounts throughout the year via payroll deduction than in a lump sum check which means you may be able to give more.
* Nonprofits save time and money. All employee donations are sent in a single check once per quarter, requiring far fewer staff to process individual donations, and lowering bank fees.
* Nonprofits can budget. The quarterly distribution allows charities to budget more effectively knowing they have a steady stream of income throughout the year. Regular donations allow nonprofit organizations to better plan their upcoming activities.

This year, for our ***First Week to Give*** Promotion (Oct. 5th –12th), any donor who makes a $5 pledge or adds $5 to an existing pledge will receive a $5 Starbucks card, compliments of the Washington State Employees Credit Union (WSECU).

Make your giving efficient, effective, and more powerful by giving through the UW Combined Fund Drive. The campaign runs from October 5th through December 2nd this year. Visit [*UW Combined Fund Drive’s News and Events*](https://hr.uw.edu/cfd/news-and-events/) for more information.

Sincerely,

(Name of Chair)

Dear Colleagues,

 It is my pleasure to invite you to participate in the 2022 [UW Combined Fund Drive (UWCFD),](https://hr.uw.edu/cfd/) October 5th - December 2nd. The UWCFD is part of the Washington State employee workplace giving program that connects University faculty and staff to nonprofits through numerous activities and events during the fall campaign. This is a time to reflect on personal giving, a chance to give, and an opportunity to learn about nonprofits that may be of interest.

UW employees generously contributed $2 million last year to local, national, and international nonprofits supporting programs in the arts, environment, health, education, disaster relief, and human services. You can support the causes **you** are most passionate about by choosing from over 5,000 charities in the official state charity guide, including UW programs. When you are ready, giving is convenient through payroll deduction as a recurring or one-time gift.

Back this year is the **First Week to Give** Promotion. From October 5th – 12th, any donor who makes a pledge of $5 or more, or adds $5 or more to an existing donation, will receive a $5 Starbucks card compliments of Washington State Employees Credit Union WSECU. Visit [UW Combined Fund Drive Events](http://engage.washington.edu/site/R?i=172cf4LhTp3KijU0L9qx4g) for more information.

To learn more about UWCFD please visit: <https://depts.washington.edu/uwcfd/> .

Thank you for considering this opportunity.

Sincerely,

Hello Staff,

Fall is here and it’s time to kick off the [UW Combined Fund Drive (UWCFD)](https://hr.uw.edu/cfd/), our workplace giving annual campaign. It’s one of the easiest and the most effective ways to support *your* favorite causes.  By contributing through the UWCFD, charities save time and money so MORE dollars go to services.

Please join me in considering a gift to any of the more than **5,000** nonprofits and UW programs in the campaign. It’s easy to give via payroll deduction.

Through a workplace giving program, like the UWCFD, giving is efficient, effective, and more powerful. This year’s campaign runs October 5th – December 2nd. Visit [*UW Combined Fund Drive Events*](http://engage.washington.edu/site/R?i=172cf4LhTp3KijU0L9qx4g) for more information.

This year, due to the generosity and support of Washington State Employee Credit Union (WSECU), anyone who donates $5 or more, or increases a current pledge by $5 or more the **first week** of the UWCFD campaign, **Wednesday, October 5th – Wednesday, October 12th**, will be rewarded with a $5 Starbucks gift card.

Regards,