

Graduate Appointee Insurance Program

Dear Academic Student Employees,

This is important information for those of you who may be in a [GAIP-eligible appointment](#) in Spring quarter 2024 and includes important deadlines for eligible academic student employees. If you are not in one of the eligible appointments listed below, you can ignore this required quarterly email.

Eligibility

The Graduate Appointee Insurance Program (GAIP) is administered through the LifeWise Assurance Company, and is available to UW graduate students employed in one of the following GAIP-eligible appointments:

- RA/TA/SA
- Pre-doctoral instructor
- A benefits-eligible fellowship or traineeship earning at least \$800 per month
- Paid-Direct Fellowship paying at least \$800 per month

Your department must enter and approve your appointments/distributions in Workday on or before April 4, 2024. **Eligible appointees are then automatically enrolled in individual coverage and will be sent a welcome letter and/or email from LifeWise by the second week of April, which includes important instructions for enrolling dependents.** [Contact LifeWise](#) if you have an urgent need for coverage on or after April 1, but haven't yet received your enrollment confirmation.

[Log into Workday](#) to ensure your UW email and home addresses are current so you will receive notices without delay. Not sure if you are eligible? Contact your department's payroll coordinator for confirmation of your eligibility status.

Spring Quarter Coverage Dates and Deadlines

April 1: GAIP coverage begins for those who are eligible. For students who are losing eligibility for UW-paid GAIP coverage starting Spring quarter LifeWise will send a [Continuation of Coverage](#) notice to your home address, as listed in Workday, in mid-April. This notice includes the option to self-pay your coverage through the end of the plan year (September 30).

April 30: Deadline to complete changes to dependent(s) coverage on the LifeWise website using the [Dependent Enrollment tool](#). If no changes are made, your coverage level status from the previous quarter (if applicable) will continue to be the same this quarter.

May 10, May 24, and June 10: Payroll deductions for dependent coverage will happen on these dates. Find information about GAIP premiums on the [GAIP website](#).

June 30: Spring quarter GAIP coverage ends.

About LifeWise

LifeWise provides claims, eligibility, customer service and dependent enrollment customer service support. Visit the [LifeWise member portal](#) to view claims data and access benefit

information, verify appointee and dependent eligibility, download temporary ID cards, utilize health tools for traveling abroad, access customer service representatives trained in GAIP benefits and eligibility requirements, and look up network providers, including contracted providers outside of Washington.

Other helpful links:

[Graduate Appointee Insurance Program](#): general information about your health insurance benefit.

[Archived GAIP Notices](#): includes this quarter's messages sent to all eligible academic student employees.

Thank you,
UW Benefits