UWNC-UW Employment Transition
Prepare for UW Benefits Early Enrollment

The deadline to submit UW Benefits elections for early enrollment is 8 p.m., November 25.

If you miss Early Enrollment, you have 31 days to make your election starting on Jan. 1, 2021. However, waiting to enroll in January delays the start of your retirement participation and UW optional LTD, life, or AD&D coverage.

Find all UW Benefits communications and transition resources on the UW Benefits webpage (UW Medicine Health System Transition).

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**NOVEMBER**

☐ Review your available health plans and check that your current health care providers are covered under your new network. Remember to also check your dentist and dental plan.
  - Health insurance webpage
  - PEBB health insurance plans comparison

☐ Review retirement plan information. Keep in mind your retirement plan election is a one-time, irrevocable election.
  - Retirement Plan Orientation video
  - UWRP 403(b) webpage
  - PERS 2 401(a) webpage
  - PERS 3 401(a) webpage

☐ Attend a UW Early Enrollment Support Session for a live tutorial walking you through the enrollment steps using Workday. Register now through Nov. 24.

☐ Enroll in your UW Benefits prior to Nov. 25 by 8 p.m. UW Benefits take effect Jan. 1, 2021.
  - You must use this link to access Workday early enrollment:
    https://wd5-iml.workday.com/wday/authgwy/uw3/login.html

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**DECEMBER**

☐ Fill prescriptions to get through the transition in case there is an unexpected delay.

☐ Look for a “Welcome Packet” and insurance card(s) from your new PEBB medical plan, then follow instructions in your packet to establish your mail-order Rx account.
  - Note the dental plans do not issue ID cards. You can download a card online.

☐ Review upcoming procedures, physical therapy, etc., as you may need a new pre-authorization with your new insurance carrier.

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UW Benefits Questions: uwnc2uwben@uw.edu